

### Communications Internship

The European Brain Council is looking for an enthusiastic, efficient, multi-skilled intern in communications with **a keen interest in health and health policy** and an understanding of the EU policy, decision-making processes and the Brussels environment.

You will gain hands on experience working with the **Communications and Advocacy team** of a Brussels-based non-governmental organization working to promote brain research with the ultimate goal of improving the lives of the 179 million Europeans living with brain conditions. You will develop your communications skills through drafting of varied forms of written content, social media, project management and analytical skills as well as practical knowledge of EU policy-making and legislative processes.

#### Qualifications

- Graduates (Bachelors or Masters) of communications, public relations, EU/international studies or similar;
- Native level written and spoken English language skills & knowledge of other EU languages a plus;
- Basic knowledge of EU decision-making politics and processes is desirable;
- Understanding of media and press relations is desirable;
- Experience in using web-based resources, including social media, web editors, mailing systems such as Mailchimp and CiviCRM;
- Excellent writing and content building skills;
- Strong computer skills, particularly in Microsoft Office—experience using Photoshop or similar graphic design software is a plus;
- Strong research and fact-finding skills a plus;
- An independent, self-starter personality.

#### Key responsibilities

- Draft communications products such as website content (news, press releases, etc.), social media content;
- Support the upkeep of the numerous social media accounts run by EBC, ensuring they are up-to-date, helping identify opportunities for social media engagement, further developing the social media strategy and extend reach and improve targeting of social media channels, particularly for EBC projects;
- Assist in necessary outreach with external stakeholders, including meeting requests/follow-ups, creating links, etc.;
- Support in keeping the EBC website up to date;

- Assist in the organization of EBC advocacy and awareness raising events as well in congress preparation;
- Attending relevant events;
- Providing overall support to the communications team as well as secretariat support (contribute and assist as required in the daily operation of the EBC Brussels office)

In this position, you will also have the opportunity to make a real impact in the promotion and coordination of brain research at the European and, potentially, global level. If you want to boost your career and gain experience within a growing European organization, please express your interest by sending your CV and cover letter to Ms Stephanie Kramer ([apply@braincouncil.eu](mailto:apply@braincouncil.eu)) by **29 January 2020**.

**Start date: as soon as possible.**

